



St John's in the City Presbyterian Church Outreach Committee

Application for Funding

Applications should be addressed to the Parish Secretary, St Johns in the City, PO Box 27 148, Willis Street, Wellington.

Applications close on **31 March** each year.

Applications will be considered shortly thereafter and all applicants notified of decisions taken.

1. Full name of and contact details of organisation or individual seeking funding:

Name of organisation or individual seeking funding:

Address:

Email:

Telephone Day Evening

Chair or Presiding officer (where an organisation seeks funding):

Telephone Day Evening

Secretary or Executive Officer:

Telephone Day Evening

2. Amount of funding requested:

3. Objective of activity:

4. In what part (or parts) of the project will the St John's financial contribution be used?

This should be in detail and include relevant hourly rates (if paid to any person), expenses to be met, and an indication of the ratio of voluntary to paid hours involved. If no formal annual budget is included with the application, please specify the total funding requirement, and the probable sources of such funding.

(Use separate sheets if required.)

5. Proposed start and finish dates of project or expenditure:

(Please note if it is an ongoing project)

6. Is a manager/organiser/coordinator in place for the activity?

If so, please provide contact details.

7. Annual budget:

Please attach if available.

8. What reporting measures are in place or intended to review the success or otherwise of the project(s)?

9. Describe the measures of success to be used by the recipient to evaluate the project(s) overall, and in particular the St John's funding contribution.

10. When will these measures be taken or reviewed?

11. Who will be responsible for producing them?

12. Is the activity/project intended to be ongoing?

13. Are you prepared to provide the results of such reviews to St John's Outreach Committee if funds are made available?

Please specify the date(s) would they be available after funding is provided.

14. Do you intend to seek further funding from St John's for this or any similar projects in future years?

Signature of applicant or authorised delegate of applicant:

Date:
